

DOVIA VOLUNTEER MANAGER OF THE YEAR AWARD

NOMINATION DEADLINE: FRIDAY, MARCH 30, 2012

Directors of Volunteers in Agencies (DOVIA) of Larimer County is a professional affiliation of Volunteer Managers committed to promoting the profession of Volunteer Management and to maintaining communication among groups working with volunteers on local, state and national levels. This year, DOVIA of Larimer County will honor a Volunteer Manager who exemplifies outstanding leadership of volunteers. The chosen nominee will be recognized at the DOVIA Social on Thursday, April 19, 2012 with a plaque of accomplishment and \$200 to be awarded personally to the Volunteer Manager.

A nomination consists of a completed nomination form and a separate attached narrative (see *NARRATIVE* below).

To submit a completed nomination form:

Mail to: Jami McMannes, United Way of Larimer County, 424 Pine Street, Suite 102 Fort Collins, CO 80524

Fax to: 970.407.7011 • **Email to:** jmcmannes@uwaylc.org

VOLUNTEER MANAGER NOMINEE: (Please print or type in blue or black ink)

Name: _____

Organization: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

NOMINATOR: (Please print or type in blue or black ink)

Name: _____

Organization: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

NARRATIVE: (Your nomination will not be considered without this information)

Please attach a narrative (no more than 750 typed words) telling our award judges about the nominee. Optional supplementary materials may also be submitted, including testimonials from volunteers and/or coworkers, list of accomplishments and/or achievements, and/or photos (materials will not be returned).

The narrative must address one or more of the following:

- Briefly describe your relationship with the nominee and what inspired you to nominate this candidate.
- Elaborate on the achievements and impact that he or she has upon your organization, its clients and volunteers. Please give examples.
- Describe the nominee's volunteer management skills, including their sense of responsibility, leadership and dedication and the outcomes of this.
- Identify valuable practices and successes accomplished by the nominee that have promoted the professionalism of Volunteer Managers.
- If possible, please quantify how many years the nominee has been a member of your organization and/or how long they have been coordinating volunteer efforts.

Nominations are due no later than Friday, March 30, 2012. Please direct questions to Jami McMannes at 970.407.7055 or jmcmannes@uwaylc.org.