

# VOLUNTEER MANAGEMENT TRAINING SERIES

## PROVIDED BY DOVIA OF LARIMER COUNTY

The Volunteer Management Training Series is a high quality, comprehensive series of courses in volunteer management designed for volunteer managers new to the profession, or those wanting to refresh their basic skills. The curriculum is based on research and effective practices in volunteer management.

Focus areas include:

1. Understanding Volunteering
2. Planning Your Volunteer Program
3. Recruiting and Placing Volunteers
4. Orienting and Training Volunteers
5. Supervising Volunteers
6. Evaluating Your Volunteer Program

The Volunteer Management Training Series will be offered in Larimer County. Details are as follows:

**What:** Volunteer Management Training Series

**When:** Part 1-Friday, February 24, 2012 (8:30am-12:30pm)  
Part 2-Friday, March 2, 2012 (8:30am-12:30pm)

**Where:** Foothills Gateway, Inc.  
301 Skyway Drive, Fort Collins

**Presenter:** Kathleen Vasa

**Cost:** Free for DOVIA and TAP members (up to 3 members from your organization)  
\$30 non-members/additional guests

RSVP is required. [RSVP here](#) no later than **Monday, February 20, 2012**.

This training is provided by DOVIA, a program of United Way of Larimer County's Volunteer Center providing education, recognition, and networking opportunities to volunteer management professionals.

For more information, contact [Jami McMannes](#) (970.407.7055).