

Service to Go

Frequently Asked Questions

1. How can United Way help?

United Way of Larimer County can support you with:

- Providing project ideas
- Helping you plan your on-site project
- Providing consulting, guidance, and tips
- Coordinating a United Way representative to come introduce the project to volunteers or facilitate the post-project reflection
- Distributing your completed project to the nonprofit recipients

2. How do I decide on a project?

Consider the interests and skills of you or your group.

- Are you passionate about helping others with basic needs? The health-related kits may be good options. Are you creative? Literacy Kits or Joke Books may be for you.

Consider your group size and the time you have to dedicate to the project.

- A few of the projects take just a few minutes to assemble, where others take up to 2 hours per person. Check out the [Service to Go Time Breakdown here](#).

Consider your budget.

- Several of the kits require assembling items that need to be purchased. Check out the [Service to Go Cost Breakdown here](#).

3. How much will the project cost?

Refer to the [Service to Go Cost Breakdown](#).

4. What if I don't have funds to purchase supplies?

Several of the projects require materials that you may have on hand, such as markers, paper, and glue. Read through the list of projects and choose one that is lower cost or requires these "on hand" materials.

You may also consider the following options:

- Ask others to bring materials from home.
- Get creative and think about quality and clean materials that are often thrown out at your workplace or school, that can be upcycled for project materials (such as boxes or bags).
- Put on a donation drive the month before your project at your workplace, church, or school to gather supplies. Then a few days before your project, purchase the supplies you haven't collected.

5. How long will the project take?

Refer to the [Service to Go Time Breakdown](#). Understand that these times are approximate, and your group may likely move quicker than you planned. Be prepared for this situation.

6. How do I assemble or create the project?

Each project toolkit listed has its own set of materials needed and instructions. If you're completing the project with a group, consider making one on your own first so you can show an example to your group and share tips.

Be sure to also consider how you will transport the completed projects. Plan to have boxes or containers for the finished products and appropriate transportation to get them to United Way.

7. How many should I make?

Each project listed has been identified as an ongoing need in our community. That means our nonprofit partner recipients will gladly take any number, any time!

- For example, the Gift of a Green Christmas Tree will happily accept your project of 5 or 500 Christmas ornaments anytime throughout the year.

Rest assured, if a need has been met, we will take the project off our website.

8. Why should we do the reflection?

Reflection helps to answer the “what, so what, now what” questions of volunteering, allowing you to think critically and more deeply understand your role and the project's importance. Reflection also allows for dialogue around what was challenging about the project, what was unexpected, and other insights or lessons learned. Reflection can also bring about a call to action, challenging you to apply what you learned to further benefit the community. Without reflection, volunteering can seem episodic or unintentional, and the importance of it can easily be missed or forgotten. Reflection helps you to address important questions and helps you to share your experience with others.

9. I'm doing the project with a group. Should the reflection be done individually, or all together?

It is up to you! Some groups prefer to go through the reflection together as a conversation, and others are able to reflect on their experience better individually.

You may even choose to reflect together first as a group, and then have each person fill out their own reflection page.

However you choose to do it, we still like to capture the volunteer information. If you choose to reflect as a group, please provide the information at the top of the reflection page for the group as a whole, and include the individual names and emails, and submit to United Way of Larimer County.

10. Where do I report my volunteer hours?

Each project toolkit has a reflection page attached. Please fill out the reflection page individually or with your group, and submit the page(s) with your project to United Way of Larimer County or your group contact. United Way collects this information so we can recognize the hard work of each volunteer.

11. I need to fulfill court ordered community service hours. Is this project an option?

Maybe. Please contact your probation office for their policy and process around Service-to-Go projects. United Way of Larimer County is not in a position to facilitate, oversee, or authorize Service-to-Go projects for any court ordered individual, though we will happily accept and distribute the completed projects.

12. Where do I drop off the project items once the project is complete?

Drop off your completed project with collected volunteer information at United Way of Larimer County located at *424 Pine Street, Suite 102, Fort Collins, CO 80524*, Monday – Friday between 8:30am – 5:00pm, except on holidays. Please call ahead to let us know you are coming and to confirm that we will be in the office, at **970.407.7038**.

If you are unable to drop off your project, please call **970.407.7038** to make alternative arrangements.

If you are part of a group and you are not the group lead, please give your completed project to your group contact, so he or she can drop off the group's projects all together.

13. Where do the project items get distributed after I drop it off?

United Way of Larimer County partners with several nonprofit organizations in Larimer County. You can view our [Community Impact Partner list](#), or for a more specific list, refer to each project toolkit.

We assess the needs of our partners as we receive the projects, and we distribute the items accordingly. Each project toolkit explains the population that will be receiving and using your project, and the positive impact the project has on their lives.

14. What are United Way Community Impact Partners?

United Way of Larimer County and our Community Impact Partners work together to create lasting change in Larimer County.

Our partners meet high standards to ensure they are financially sound and ethically governed and are committed to the community-wide, collective movement to reduce poverty and increase prosperity so that all people in Larimer County have the opportunity for a better life. Together, we can accomplish more than any single person or organization can do alone. That's what it means to **LIVE UNITED**.

15. Why is this project impactful?

Service-to-Go projects provide meaningful basic needs and resources for individuals, families, and children in need in Larimer County.

While United Way and our partners work to move those in poverty into prosperity, these projects are much needed gifts from the community, serving as a reminder of how much the community cares. Each project toolkit explains the importance and impact of the project depending on the population receiving the items.